

DEENE AND DEENETHORPE PARISH COUNCIL

Draft Minutes of the Annual Parish Meeting held on Monday 23rd May 2022 in Deene Village Hall

1124 Chairman's Annual Report

POLICE -

Liaison with Northamptonshire Police and Fire Commissioner is being undertaken by Councillor Gautrey-Prue.

HIGHWAYS

The state of Benfield Road to Upper Benefield will be discussed in the Council meeting

Chippings layby on Benfield Road – working with NNC to ensure area is kept tidy and lorry routes are controlled. In via Deenethorpe out via Benefield.

The litter being dropped both in Deenethorpe and Deene Nigel Cook has been doing his best to keep it under control but as fast as he does it another person come along and drops more, even when he is picking.

TRESHAM GARDEN VILLAGE

This has been very quiet over the last year, due to the new Unitarian authorities and local election.

DEFIBRILLATORS

Heart Defibrillators has been installed outside the Deene Village Hall and inside Deenethorpe Telephone Box.

ILLUSIVE FESTIVAL

I must say the organizers have been very good over the past few years. However, it must be seen what happens this year with the event being opened on Thursday night to allow guest early access. We have managed to change the application to stop any music after Midnight on the extra day

GRASS CUTTING IN DEENE CHURCHYARD

The idea of using sheep to keep the grass down never came to be. We now get paid by North Northamptonshire Council to cut the verges within our boundaries in both Villages We also cut the village green the plantations used for walking during the lockdown in both Deene and Deenethorpe. This has been done by Nigel Cook (who is our paid litter picker) and with help of our chairman (unpaid).

This brings me onto a subject of looking for more help on this service we offer our residents, the chairman is not getting any younger nor is Nigel. So, if you know anyone, please contact Sue Cook

HIGH SPEED BROADBAND

This is currently being supplied by Gigaclear; however, we have a local company called Squirrel, they are very good, competitive, and very local.

ADOPTION OF ROAD IN UPPER DEENETHORPE

Worked with Persimmon Homes, Anglian Water and NCC to try to get road in Deenethorpe adopted by NCC – Historical problems in construction of village and flooding issues it is still an issue.

NOTICEBOARD

We hope to have New Notice board for Deene to be installed in 2022.

ON GOING ITEMS FROM 2020/2021

Footpath to Bulwick via Barrett's wood. New play area in Deenethorpe on the Green. The New Salt spreader still awaiting to be used.

1125 With no members of the public present the meeting was closed at 7:10 p.m.

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- 1126 Cllr Copeland proposed that Cllr Gretton be elected as Chair for 2022/23, this was seconded by Cllr Reading. With no other nominations Cllr Gretton accepted the role and completed the Declaration to Office.
- 1127 Cllr Gautrey-Prue proposed that Cllr Coombs be elected as Vice-Chair for 2022/23, this was seconded by Cllr Reading. With no other nominations Cllr Coombs accepted the role.
- 1128 The following policies were all approved and signed by Cllr Gretton and the Clerk:
Standing Orders, Financial Regulations, Standing Orders, Complaint Procedure Policy, Code of Conduct Policy, Risk Assessment, Data Protection Policy, Data Breach Policy, Access Request Procedure, Records Retention Policy, Freedom on Information – Supplementary Policy (New), ICO – Model Publication Scheme (New) And the Freedom of Information under the Model Publication Scheme (New)

This being all the business the meeting was closed at 7:20p.m.

Draft Minutes of the Full Parish Council Meeting held on Monday 23rd May 2022 in Deene Village Hall

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|---------------------|--|
| Councillors Present | Stuart Barratt, Steve Copeland, Mark Coombs, Brian Gretton (Chair), Keith Gautrey-Prue, Jonny Pepper and Tom Reading |
| Also Present | Sue Cook (Clerk) |

- 1129 There were no apologies
- 1130 Cllr Coombs Declared an interest in all things Deene Estate
- 1131 There were no members of the public present
- 1132 The minutes of the meeting held on March 21st, 2022, were approved, and signed by Cllr Gretton.
- 1133 There were no new plans to discuss, the following are still outstanding
- License for Dibbins Wood
 - Variation to License Illusive Festival
 - NN/21/00058/WASVOC Proposal: Variation of condition 2 of planning permission ref: 20/00022/WASVOC to increase the stack height from 25m (currently permitted) to 35m
 - NE/22/00329/TPO – reduce crown of Yew Tree by 1 metre at 37 Deenethorpe
 - Pre-application Public Consultation – Rockingham Gateway – response sent
 - NE/22/00218/FUL - Conversion of farm buildings to a dwelling with associated access and the alteration/extension of the existing farmhouse
Location: Manor Farm Deenethorpe
 - NE/22/00263/VAR & NE/22/00265/VAR – Revised internal layout North Barn, West Barn and Old Dairy
- 1134 No further progress has been made Permissive footpath in Barratts Wood
- 1135 Police, Fire & Crime Commissioner – Cllr Gautrey Prue reported that there is Neighbourhood Notification being set up and proposed that it should be published on both the Parish Council Website and the Facebook page. The Police Beat Bus will be in Collyweston on May 27th.

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- 1136 Cllr Pepper is still waiting for photos of the Play Equipment from Weldon Parish Council, the Clerk to chase. Cllr Pepper is waiting for news on the grants he has applied for.
- 1137 Queens Platinum Jubilee – the Marquee has been paid for in full, the band is booked along with the Hog Roast. It was agreed that there should be a flyer distributed around the residents to try to establish numbers for the Hog Roast.
- 1138 Financial matters
- a) Mr James has carried out the Year End Internal Audit with no anomalies. The Parish Council ended the year with an income of £10,330 and an expenditure of £10,220 leaving a balance of £16318 in the bank. It was resolved that the accounts be approved. Both Cllr Gretton and the Clerk signed the Certificate of Exemption, the Annual Governance Statement, and the Accounting Statement.
 - b) It was resolved to enter a 5-year contact with Zurich Insurance Company
 - c) It was resolved that a new noticeboard for Deene is purchased by Deene Estate, Cllr Coombs agreed to arrange for this to be ordered and that the Parish Council will reimburse Deene Estate for this cost. Deene Estate will finance the cost of having it painted in the Estate Colours.
 - d) North Northants First Responders have asked if the Parish Council would consider purchasing 2 Trauma Packs, one for each Defibrillator, at a cost of £91 per pack. Cllr Barratt proposed the suggestion and Cllr Copeland seconded the motion with everyone in agreement. Cllr Gretton proposed that an electrician should replace the RCD in the box at Deenethorpe as periodically it is switching off, the cost will be in the region of £120, Cllr Reading seconded the proposal with everyone in agreement.
 - e) Currently in across both Bank accounts there is £26170.71, which includes £9912 precept.
 - f) The following payments were approved in line with current legislation.

| Details | Value |
|---|---------|
| DD Marquee Hire – Balance for QPJ | £644.40 |
| Zurich Insurance – 5 Year LTD Premium | £234.09 |
| Heartbeat – Defibrillator Support | £324.00 |
| Sue Cook – Salary, Expenses and Back Pay from Salary Rise | £457.02 |
| HMRC – PAYE | £87.38 |
| Nigel Cook – Grass Cutting | £140.00 |
| Tom James – Internal Audit | £80.00 |

- 1139 Highways
- a) Bridleway in Deenethorpe -It was agreed that the Clerk should email Deene Estate Office as a reminder for Cllr Coombs
 - b) Dog Fouling – it was agreed that the Clerk should source quotes for 3 Dog Bins for Deenethorpe Plantations.
 - c) Fly Tipping – Cllr Gautrey Prue to obtain quote for cameras
 - d) Benefield/Deenethorpe Road – It was agreed to invite Cllr Charlie Best to inspect both the Benefield/Deenethorpe Road and Kirby Road.
- 1140 The following items of **Correspondence** had been circulated to the Councillors prior to the meeting. All were noted with no further action:
- a) eUpdates from NCALC

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- b) Newsletter from Jason Smithers, Leader of NNC
 - c) Newsletter from Northants Police, Fire, & Crime Commissioner (NPFCC)
 - d) Minutes from the Joint Action Group (JAG) Meeting
- 1141 **Matters arising from previous meetings not dealt with elsewhere on the agenda, for discussion:**
In the Chairman 's report at the Annual Parish Meeting Cllr Gretton mentioned Gras Cutting. Both Cllr Gretton and Mr Cook are looking for volunteers to help with the grass in cutting either in Deene Churchyard or Deenethorpe Village. It was agreed to email residents.
- 1142 **Future agenda items / business for future meetings. The nature of future agenda items can be openly discussed at this point, but no binding decisions can be made.**
- a) To consider arranging to meet with Weldon Parish Council & Gretton Parish Council to move forward from the North Northamptonshire Strategic Plan and Scope of Work meeting.
 - b) Cllr Barratt would like the matter of street names for Deenethorpe to be discussed again. The Clerk did stress that this would mean that Residents would have the expense of amending both their Title Deeds and with the Land Registry.
- 1143 **Meeting Dates for 2022**
Monday July 18th
Monday September 19th and
Monday November 21st.

This being all the business Cllr Gretton closed the meeting at 8:30p.m. after expressing condolences to the Clerk on the recent death of her mother on behalf of the Parish Council.